

AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, December 14, 2010 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Chairman James Moran, Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Approval of November 9, 2010 meeting minutes and dispense with reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

- 2) Discussion, consideration and action relative to the Call invoice in the amount of \$364.24 received on November 9, 2010 for advertising the Financial Aide eligibility test on October 10, 12, 14 & 15, 2010.
- 3) Discussion, consideration and action relative to the CPS invoice in the amount of \$568.10 received on November 15, 2010 for Financial Aide eligibility test rental for exam given on November 9, 2010.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 4) Discussion, consideration and action relative to the Jesse M. Smith Library Personnel Policies.
- 5) Discussion, consideration and action relative to the results of administration and scoring of the Financial Aide eligibility test. 18 applicants took the test, 3 were town employees, 15 paid applicants, 10 passed, 8 failed, all 3 town employees passed and 1 test walked off.

NEW BUSINESS:

- 6) Discussion, consideration and action relative to whether "current CDL license is required at the time of hire" should be added to the advertisement for the next Diver/Laborer/Operator exam.
- 7) Discussion, consideration and action relative to the Status of Lists. The Probationary Police list expired on December 6, 2010. Promotional testing will need to be done in the first 120 days of 2011.
- 8) Discussion, consideration and action relative to the Rhode Island League of Cities and Towns Annual Convention scheduled for January 27, 2011.
- 9) Discussion, consideration and action relative to the memo from Chairman James Moran to the Town Council regarding the implementation of fees for testing.
- 10) Discussion, consideration and action relative to having dispatcher applicants bring in a copy of their driver's license when they come in for testing.

COMMUNICATIONS:

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).